# The Latest Buzz with G&C Accounting

Thursday, February 20, 2025 1:00 – 2:30 PM







# Agenda

| Topic                         | Presenter(s)           |
|-------------------------------|------------------------|
| Research Updates              | Josh Rosenberg         |
| Commitment Accounting Updates | Jason Cole             |
| Project Accounting Updates    | Glenn Campopiano       |
| Project Accounting Updates    | Douglas Feller         |
| Cost Accounting Updates       | Jonathon Jeffries      |
| Compliance Updates            | Charles Derricotte III |
| Workday and Reporting Updates | Neli Tranakiev         |
| Training Updates              | Rob Roy                |
| Closing                       | Josh Rosenberg         |



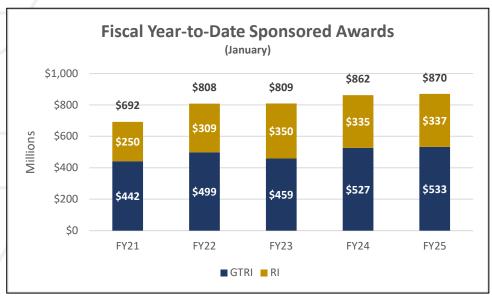
# **Research Updates**

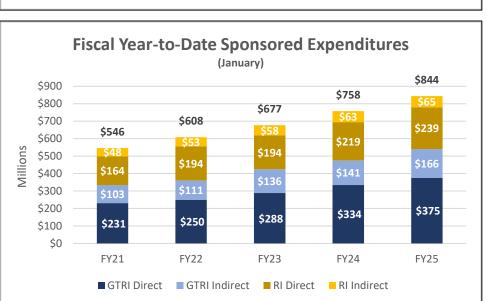
### **Josh Rosenberg**

**Executive Director, Grants and Contracts** 



### Georgia Tech Research (RI and GTRI)





#### Trends:

#### **Actuals (AWARDS):**

- FY25: \$870,021,130
- GTRI: up 1.2% and \$6.1 million (\$533.1 million in FY25 vs. \$527.0 million in FY24)
- RI: up 0.5% and \$1.7 million (\$336.9 million in FY25 vs. \$335.2 million in FY24)
- GT Overall: up 0.9% and \$7.8 million (\$870.0 million in FY25 vs. \$862.2 million in FY24)

Projections for full year FY25: GTRI (6.8% growth), RI (flat growth).

#### Trends:

#### **Actuals (EXPENDITURES):**

- FY25: \$844,212,931
- GTRI: up 13.7% and \$65.2 million (\$540.5 million in FY25 vs. \$475.3 million in FY24)
- RI: up 7.6% and \$21.4 million (\$303.7 million in FY25 vs. \$282.3 million in FY24)
- GT Overall: up 11.4% and \$86.7 million (\$844.2 million in FY25 vs. \$757.5 million in FY24)

Projections for full year FY25: GTRI (14.9% growth), RI (8.2% growth).



#### AWARD DATA: FY21 – 25 (YTD through Period 7: January)

| AWARDS: Cumulative Report thru: JANUARY |      |              |        |    |               |        |              |  |  |  |  |  |
|---|------|--------------|--------|----|---------------|--------|--------------|--|--|--|--|--|
| College/Unit                            | FY25 |              |        |    |               |        | Award Dollar |  |  |  |  |  |
| College/Offit                           | Aw   | arded Amount | Awards | Α  | warded Amount | Awards | Variance     |  |  |  |  |  |
| COMP                                    | \$   | 25,779,907   | 108    | \$ | 33,298,699    | 120    | -22.6%       |  |  |  |  |  |
| COS                                     | \$   | 42,284,307   | 219    | \$ | 40,981,766    | 183    | 3.2%         |  |  |  |  |  |
| DSGN                                    | \$   | 5,221,769    | 106    | \$ | 6,455,889     | 340    | -19.1%       |  |  |  |  |  |
| ENGR                                    | \$   | 203,024,826  | 824    | \$ | 201,269,969   | 731    | 0.9%         |  |  |  |  |  |
| GTRI                                    | \$   | 533,150,087  | 533    | \$ | 527,462,604   | 613    | 1.1%         |  |  |  |  |  |
| IAC                                     | \$   | 3,816,843    | 32     | \$ | 4,647,260     | 31     | -17.9%       |  |  |  |  |  |
| OTHERS                                  | \$   | 56,273,103   | 212    | \$ | 47,954,394    | 217    | 17.3%        |  |  |  |  |  |
| SCB                                     | \$   | 470,289      | 7      | \$ | 540,974       | 5      | -13.1%       |  |  |  |  |  |
| Total                                   | \$   | 870,021,130  | 2,041  | \$ | 862,611,556   | 2,240  | 0.9%         |  |  |  |  |  |
| Resident Instruction and Other          | \$   | 336,871,043  | 1,508  | \$ | 335,148,951   | 1,627  | 0.5%         |  |  |  |  |  |

- Awards for Georgia Tech totaled \$870.0 million.
- On the RI side, awards increased 0.5% to \$336.9 million. On the RI side, the:
  - Biggest increases came from the Department of Energy, Department of Defense, and Industrial Sponsors
  - Biggest decreases came from NSF and the Army.

| <b>Awards</b> |                   |                   |
|---------------|-------------------|-------------------|
|               | YTD (Jan.)        | Full Year         |
| FY25          | \$<br>336,871,043 | \$<br>496,349,867 |
| FY24          | \$<br>335,148,951 | \$<br>496,349,867 |
| FY23          | \$<br>350,153,947 | \$<br>512,798,650 |
| FY22          | \$<br>309,451,811 | \$<br>443,169,708 |
| FY21          | \$<br>250,328,281 | \$<br>415,738,536 |



#### SPONSOR AWARD DATA: FY24 – 25 (YTD through Period 7: January)

| RI NEW AWARDS (Through January)   |                   |                   |                   |      |                   |                     |                   |
|-----------------------------------|-------------------|-------------------|-------------------|------|-------------------|---------------------|-------------------|
| Federal Agency or Sponsor Type    | FY25              | % of RI Portfolio | FY24              | 25 v | v. 24 \$ Variance | 25 v. 24 % Variance | 5 Year Avg        |
| NATIONAL SCIENCE FOUNDATION (NSF) | \$<br>69,043,061  | 20%               | \$<br>76,742,617  | \$   | (7,699,556)       | -10%                | \$<br>67,223,999  |
| US DEPT OF ENERGY                 | \$<br>46,051,346  | 14%               | \$<br>27,960,508  | \$   | 18,090,838        | 65%                 | \$<br>28,413,922  |
| DHHS                              | \$<br>38,374,515  | 11%               | \$<br>43,204,108  | \$   | (4,829,593)       | -11%                | \$<br>34,469,956  |
| COLL/UNIV/RES INSTITUTES          | \$<br>37,702,569  | 11%               | \$<br>34,841,311  | \$   | 2,861,258         | 8%                  | \$<br>31,550,154  |
| INDUSTRIAL SPONSORS               | \$<br>37,314,659  | 11%               | \$<br>28,714,684  | \$   | 8,599,975         | 30%                 | \$<br>38,163,798  |
| INDUS RES INST/FDNS/SOC           | \$<br>27,857,071  | 8%                | \$<br>34,046,682  | \$   | (6,189,610)       | -18%                | \$<br>30,888,844  |
| NASA                              | \$<br>13,361,938  | 4%                | \$<br>13,985,250  | \$   | (623,312)         | -4%                 | \$<br>10,921,465  |
| US DEPT OF COMMERCE               | \$<br>12,857,721  | 4%                | \$<br>15,554,594  | \$   | (2,696,873)       | -17%                | \$<br>15,288,640  |
| US DEPT OF DEFENSE                | \$<br>12,145,486  | 4%                | \$<br>5,376,455   | \$   | 6,769,032         | 126%                | \$<br>7,832,097   |
| NAVY                              | \$<br>8,469,431   | 3%                | \$<br>11,371,581  | \$   | (2,902,150)       | -26%                | \$<br>8,499,548   |
| GOVT-OWNED/CONTRACTOR OP          | \$<br>6,507,307   | 2%                | \$<br>6,698,994   | \$   | (191,687)         | -3%                 | \$<br>6,638,652   |
| STATE & LOCAL GOVERNMENT          | \$<br>5,991,621   | 2%                | \$<br>5,085,805   | \$   | 905,815           | 18%                 | \$<br>5,233,677   |
| ARMY                              | \$<br>5,697,614   | 2%                | \$<br>12,185,480  | \$   | (6,487,865)       | -53%                | \$<br>7,331,560   |
| US DEPT OF TRANSPORTATION         | \$<br>3,974,938   | 1%                | \$<br>2,264,841   | \$   | 1,710,097         | 76%                 | \$<br>5,746,317   |
| US DEPT OF AGRICULTURE            | \$<br>2,875,676   | 1%                | \$<br>2,221,194   | \$   | 654,482           | 29%                 | \$<br>1,316,055   |
| Grand Total                       | \$<br>336,871,043 | 100%              | \$<br>335,148,951 | \$   | 1,722,092         | 0.5%                | \$<br>316,399,499 |

- Top 15 sponsor types/agencies by award dollars in FY25 listed above; totals at the bottom reflect awards from all sponsors.
- A little less than half of our total funding comes from three sponsors: NSF, the Department of Energy, and DHHS.



#### EXPENDITURE DATA: FY21 – 25 (YTD through Period 7: January)

| Expenditure Analysis: January  | FY25 YTD          | FY24 YTD          | Change |
|--------------------------------|-------------------|-------------------|--------|
| Salaries and Wages             | \$<br>85,472,023  | \$<br>82,245,824  | 3.9%   |
| Subcontracts                   | \$<br>48,768,583  | \$<br>42,059,884  | 16.0%  |
| Tuition Remission              | \$<br>18,980,335  | \$<br>19,616,494  | -3.2%  |
| Other Direct Costs             | \$<br>36,032,501  | \$<br>26,970,256  | 33.6%  |
| M&S                            | \$<br>15,844,099  | \$<br>16,997,217  | -6.8%  |
| Fringe Benefits                | \$<br>17,181,334  | \$<br>16,135,793  | 6.5%   |
| Equipment                      | \$<br>8,374,109   | \$<br>9,858,174   | -15.1% |
| Domestic Travel                | \$<br>3,735,444   | \$<br>4,117,865   | -9.3%  |
| Foreign Travel                 | \$<br>1,389,734   | \$<br>1,171,422   | 18.6%  |
| High Performance Computing     | \$<br>114,699     | \$<br>66,473      | 72.5%  |
| Unallocated/Blank Object Class | \$<br>3,235,354   | \$<br>242,168     |        |
| DIRECT                         | \$<br>239,128,215 | \$<br>219,481,570 | 9.0%   |
| INDIRECT (IDC)                 | \$<br>64,570,615  | \$<br>62,783,380  | 2.8%   |
| Total                          | \$<br>303,698,830 | \$<br>282,264,949 | 7.6%   |

| Expenditures - Direct |       |               |    |             |  |  |  |  |  |
|-----------------------|-------|---------------|----|-------------|--|--|--|--|--|
|                       |       | YTD (Jan.)    |    | Full Year   |  |  |  |  |  |
| FY25                  | \$    | 239,128,215   | \$ | 407,055,020 |  |  |  |  |  |
| FY24                  | \$    | 219,481,570   | \$ | 371,624,622 |  |  |  |  |  |
| FY23                  | \$    | 194,449,577   | \$ | 337,688,551 |  |  |  |  |  |
| FY22                  | \$    | 194,402,191   | \$ | 330,920,330 |  |  |  |  |  |
| FY21                  | \$    | 164,486,542   | \$ | 294,248,586 |  |  |  |  |  |
|                       |       |               |    |             |  |  |  |  |  |
| Expend                | litur | es - Indirect |    |             |  |  |  |  |  |
|                       |       | YTD (Jan.)    |    | Full Year   |  |  |  |  |  |
| FY25                  | \$    | 64,570,615    | \$ | 115,199,498 |  |  |  |  |  |
| FY24                  | \$    | 62,783,380    | \$ | 111,102,607 |  |  |  |  |  |
| FY23                  | \$    | 57,923,842    | \$ | 103,856,777 |  |  |  |  |  |
| FY22                  | \$    | 52,529,001    | \$ | 93,079,082  |  |  |  |  |  |
| FY21                  | \$    | 47,806,332    | \$ | 86,156,912  |  |  |  |  |  |

- Direct expenditures were up 9.0% and indirect expenditures were up 2.8 YOY.
- Increases in our two biggest object class categories (salaries and subcontracts) are driving the big increase in direct expenditures.
- Indirect Cost Recovery (IDC) to date has been relatively steady in terms of growth year over year.



#### EXPENDITURE DATA: FY21 - 25 (YTD through Period 7: January)

| <b>EXPENDITURES: Cumulative Repo</b> | ort thr             | u: JANUARY  |    |                   |          |
|--------------------------------------|---------------------|-------------|----|-------------------|----------|
| College/Unit                         | Expenditures - FY25 |             |    | penditures - FY24 | Variance |
| COMP                                 | \$                  | 22,821,828  | \$ | 22,944,247        | -0.5%    |
| COS                                  | \$                  | 35,963,701  | \$ | 35,140,630        | 2.3%     |
| DSGN                                 | \$                  | 5,741,852   | \$ | 6,168,596         | -6.9%    |
| ENGR                                 | \$                  | 169,346,370 | \$ | 163,035,781       | 3.9%     |
| GTRI                                 | \$                  | 540,514,101 | \$ | 475,274,433       | 13.7%    |
| AC                                   | \$                  | 4,013,073   | \$ | 3,734,445         | 7.5%     |
| OTHERS                               | \$                  | 65,263,665  | \$ | 50,698,878        | 28.7%    |
| SCB                                  | \$                  | 548,342     | \$ | 542,371           | 1.1%     |
| Total                                | \$                  | 844,212,932 | \$ | 757,539,382       | 11.4%    |
|                                      |                     |             |    |                   |          |
| Resident Instruction and Other       | \$                  | 303,698,831 | \$ | 282,264,949       | 7.6%     |



# Grants and Contracts PROJECT ACCOUNTING STATISTICS FY24 - FY25 (YTD through Period 7: January)

| /  |                |                |                |
|--|----------------|----------------|----------------|
| INVOICING                                |                |                |                |
| Invoicing YTD FY2024 vs. FY2025 (thru Ja |                |                |                |
| Invoice Types                            | FY25           | Monthly FY25   | FY24           |
| Invoice Types                            | (Jan. YTD)     | Average        | (Jan. YTD)     |
| G&C GIT Standard Certification Required  | 1,051,160      | \$ 150,166     | \$ 1,223,301   |
| G&C GTRC Custom Certification Required   | 598,036        | \$ 85,434      | \$ 1,034,902   |
| G&C GTRC Standard Certification Required | 87,809,142     | \$ 12,544,163  | \$ 80,678,594  |
| G&C In House                             | 19,565,027     | \$ 2,795,004   | \$ 20,502,392  |
| G&C LOC Draw                             | 124,254,509    | \$ 17,750,644  | \$ 105,357,370 |
| G&C SF1034                               | 10,923,910     | \$ 1,560,559   | \$ 14,844,275  |
| G&C SF270                                | 33,727,332     | \$ 4,818,190   | \$ 32,552,030  |
| Bursar Billed                            | 21,447,513     | \$ 3,063,930   | \$ 14,451,367  |
| Grand Total                              | \$ 299,376,630 | \$ 42,768,090  | \$ 270,644,231 |
| Raw Invoice Counts                       | 9,350          | 1,336          | 9,382          |
|  |                |                |                |
| Year over Year Invoicing Change          | Dollars        | Invoice Counts |                |
| YTD change in FY25 over FY24             | \$ 28,732,399  | (32)           |                |
| YTD percentage change                    | 10.6%          | -0.3%          |                |

| FINANCIAL REPORTS                       |                 |                 |
|---|-----------------|-----------------|
| Financial Reports YTD FY2024 vs. FY2025 |                 |                 |
| Report Types                            | FY25 (Jan. YTD) | FY24 (Jan. YTD) |
| Annual Financial Report                 | 59              | 68              |
| Final Financial Report                  | 109             | 131             |
| Monthly Financial Report                | 49              | 101             |
| Quarterly Financial Report              | 271             | 435             |
| Milestone (Event Based)/Revised         | 3               | 1               |
| Semi-Annual Financial Report            | 86              | 30              |
| TOTALS                                  | 577             | 766             |
|   |                 |                 |
| Year over Year Reporting Change         | Report Counts   |                 |
| YTD change in FY25 over FY24            | (189)           |                 |
| YTD percentage change                   | -24.7%          |                 |

| Through January               |      |            |      |            |          |
|-------------------------------|------|------------|------|------------|----------|
| G&C ANALYST TEAM: JOURNALS    | FY25 | % of Total | FY24 | % of Total | % Chg FY |
| Journals (Total)              | 803  |            | 753  |            | 7%       |
| Appropriate Grants Management | 619  | 77%        | 571  | 76%        |          |
| "Red Flag" Grants Management  | 184  | 23%        | 182  | 24%        |          |

Appropriate Grants Management: F&A adjustments, accounting adjustments, in-kind cost sharing, month-end entries, audit, blank object class, tuition correction, equipment entries.

"Red Flag" Grants Management: Primarily prior year Salary and Planning Distribution (SPD) transfers, past term/overages.

#### Other Stats:

• Independent of journal activity through January, the analyst team managed: 635 award initiations, 1,544 award modifications, 3,048 award corrections, 1,307 closeouts, and 237 service now tickets.



#### **Award Dollars in Exception Status**

| AWARD EXCEPTIONS (Overspent) - as of February 3.                           |             |                |                   | Total Count of | f Award ID |
|--|-------------|----------------|-------------------|----------------|------------|
| Highest 15 Units with Past-Term Exceptions                                 | Past-term   | In-Performance | Available Balance | 3-Feb          | 2-Jan      |
| Institute for Matter & Systems   | (444,097)   |                | (444,097)         | 1              | 3          |
| Electrical and Computer Engineering  | (351,451)   | (1,564,850)    | (1,916,302)       | 63             | 67         |
| AMAC Accessibility Solutions and Research Center                           | (303,844)   | (216,893)      | (520,737)         | 4              | 5          |
| Center for Education Integrating Science, Mathematics & Computing (CEISMC) | (290,635)   | (30,565)       | (321,201)         | 4              | 4          |
| GT/Emory Biomedical Engineering  | (115,600)   | (452,953)      | (568,553)         | 21             | 22         |
| School of Interactive Computing  | (99,372)    | (14,240)       | (113,612)         | 6              | 13         |
| Aerospace Engineering  | (76,090)    | (406,967)      | (483,057)         | 30             | 26         |
| EI2 ATDC Advanced Technology Development Center                            | (44,010)    |                | (44,010)          | 2              | 2          |
| Institute for Bioengineering & Bioscience                                  | (39,517)    | (14,999)       | (54,516)          | 2              | 1          |
| Mechanical Engineering   | (36,851)    | (1,981,141)    | (2,017,992)       | 38             | 45         |
| EI2 Safety, Health, Environmental Services                                 | (20,728)    | (754,402)      | (775,129)         | 2              | 1          |
| School of Public Policy  | (16,482)    |                | (16,482)          | 1              | 1          |
| Georgia Electronics Design Center  | (7,000)     |                | (7,000)           | 1              | 1          |
| EI2 Industry Services  | (6,144)     | (3,219,809)    | (3,225,953)       | 4              | 4          |
| Biological Sciences  | (4,559)     | (225,313)      | (229,872)         | 9              | 7          |
| Grand Total  | (1,863,980) | (36,609,969)   | (38,473,949)      | 292            | 327        |

- This data represents awards where actual spending plus obligations and commitments exceeds the current budget.
- The biggest risk area is dollars associated with "past-term" awards (the end date has passed).



### G&C Education & Outreach – PI Articles and The Latest Buzz

https://www.grants.gatech.edu/pi-articles

https://www.grants.gatech.edu/latest-buzz-gc-accounting

#### JANUARY 2025 ARTICLE (# 35)

#### **Featured PI Article**



#### PI ARTICLE: Subaward Close Outs

As part of the close-out process for sponsored awards, there are several steps that must be taken from the perspective of the prime awardee when working with subawardees. In instances where Georgia Tech is the prime award recipient, and another institution or entity is the sub recipient, we must make sure to do the following: More PI articles are found in the archive.

Read the Article

#### **Upcoming Events**

#### The Latest Buzz with G&C Accounting

G&C hosts a monthly information session to provide post award research news and updates to the Georgia Tech research community.



#### Next session (Virtual):

February 20, 2025 (Thursday)

1 - 2:30 p.m.

#### Register

**View Past Session Recordings** 

#### **G&C Office Hours**

The Project Accounting Management Team hosts monthly, virtual "Office Hours" for campus. Anyone is welcome to join and ask questions on the last Monday of each month, between 10:00am and 11:00am.



#### Next office hours:

February 24, 2025 (Monday)

10 - 11 a.m.

Learn More



#### Other News and Notes

- PI Attestation Statement Subcontractor Invoices
- Maximum Effort 2% Funding
- Grants Management 101



### **Commitment Accounting Updates**

#### **Jason Cole**

**Director - Commitment Accounting** 



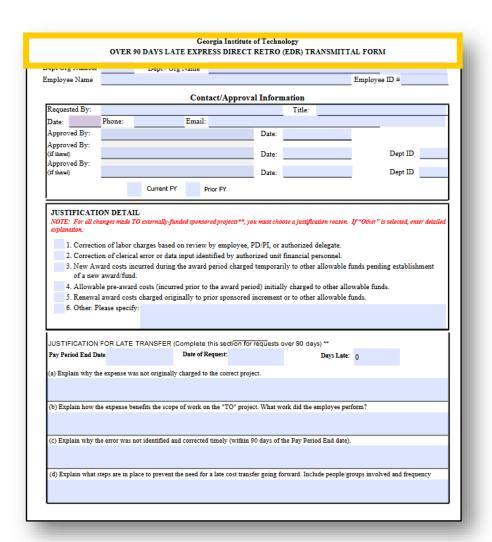
# CPF and EDR Monthly Deadlines

- Submit CPF transactions by **Thursday**, **February 20th**, in order to be guaranteed to be effective for monthly payroll processing. CPFs not approved prior to the monthly payroll processing will be denied. If denied, please resubmit the CPF with the applicable effective date and submit an EDR as well to reallocate the salary posted.
- Please note the EDR monthly deadline: **Thursday, February 27th, 2025, at 4:45pm.** EDRs that are pending past the deadline will need to be denied and resubmitted in the next month.
- Over 90-day limitation will become applicable on **Friday, February 28th,** for the November monthly payroll postings. Please be sure to review and submit EDRs timely in order to avoid submitting the Over 90-day request.



### >90 Day EDR Justification

- This justification only applies to EDRs when moving salary on to a grant (e.g. 03GR00000000).
  - When initial/continuing sponsor funding is delayed beyond 90 days after the effective date if the transfer is requested typically 60-90 days after the expiration date of the project.
  - Grants & Contracts may approve the proposed transfer if the terms and conditions of the sponsored agreement provide for acceptance and payment of the expenses by the proposed cost transfer.
- Common reasons for exceptions:
  - Initial or continuing sponsor funding delayed beyond 90 days.
  - Specific approval received by sponsored agency.
  - Transfers to cost share or between grants within the same award.
- Action Steps:
  - 1. Complete transmittal form.
  - 2. Submit to ASC via ServiceNow.





### Changes to Scheduled Reports

- Effective March 1, the University System of Georgia (USG) will eliminate all recurring Monday Friday 2 a.m. 6 a.m. Commitment Accounting reports that are run for the entire department.
- The elimination of these department recurring reports will reduce server jams within OneUSG Connect. This was announced during the USG "In the Know" meeting.
- Moving forward, if you need to schedule a report for your entire department you may do so on Saturday or Sunday. Please use either recurrence name: BOR\_SATURDAY or BOR\_SUNDAY.
- As a reminder, you will still be able to run the 'Employee Cost Detail Report' and the 'Monthly Project Detail Report' as needed for individual employees and projects.



### **Commitment Accounting** |Log in or reporting issues

#### **Best Practices**

- Make sure your connected to the VPN
- Use the core link not the self-service link. <a href="https://core.hprod.onehcm.usg.edu">https://core.hprod.onehcm.usg.edu</a>
- Clear your cache, there have been multiple updates recently
- Try a different browser, and take screen shots of any errors
- Lastly create a new Run Control ID, they can get corrupted



# **Project Accounting Updates**

### **Glenn Campopiano**

Director, Project Accounting



# Past term 9/30/2024 and earlier in Exception

| Biological Sciences                        | AWD-002589    | THE GHAROLD AND LEILA YMATHI    | Central Admi | 7/1/2021  | 6/30/2024 | -7  | 300,000.00   | 299,332.30   | (4,558.82) Overspent   | Past-term |
|--|---------------|---------------------------------|--------------|-----------|-----------|-----|--------------|--------------|------------------------|-----------|
| E12 ATDC Advanced Technology Developmen    | nt AWD-006027 | VENTURE WELLLC./HADLEY, MA      | Central Admi | 1/31/2024 | 9/30/2024 | -4  | 29,000.00    | 31,986.65    | (2,986.65) Overspent   | Past-term |
| EI2 Safety, Health, Environmental Services | AWD-002998    | US DEPTOF LABOR/OSHA/ATLANT     | Close Out    | 10/1/2021 | 5/1/2024  | -9  | 1,396,060.39 | 1,416,788.00 | (20,727.61) Overspent  | Past-term |
| Electrical and Computer Engineering        | AWD-100045    | DOD/DEFENSE ADVANCED RESEAR     | Close Out    | 10/1/2017 | 9/30/2021 | -40 | 331,098.93   | 440,594.06   | (109,495.13) Overspent | Past-term |
| Electrical and Computer Engineering        | AWD-003460    | NAVY/OFC OF NAVALRESEARCH       | Central Admi | 4/1/2022  | 6/30/2024 | -7  | 256,982.00   | 266,899.38   | (9,917.38) Overspent   | Past-term |
| Electrical and Computer Engineering        | AWD-000559    | UNIVERSITY OF TEXAS AT DALLAS/F | Central Admi | 8/15/2019 | 7/31/2024 | -6  | 942,990.00   | 965,264.22   | (22,274.22) Overspent  | Past-term |
| Electrical and Computer Engineering        | AWD-004535    | SOLAREDGE TECHNOLOGIES LTD/1    | Central Admi | 2/1/2023  | 8/1/2024  | -6  | 130,000.00   | 130,428.68   | (428.68) Overspent     | Past-term |
| Electrical and Computer Engineering        | AWD-000238    | NATIONAL SCIENCE FOUNDATION     | Close Out    | 9/1/2019  | 8/31/2024 | -5  | 600,000.00   | 602,339.88   | (2,339.88) Overspent   | Past-term |
| Electrical and Computer Engineering        | AWD-006025    | EMORYUNIVERSITY/ATLANTA, GA     | Close Out    | 1/15/2024 | 8/31/2024 | -5  | 20,979.00    | 21,717.93    | (738.93) Overspent     | Past-term |
| Electrical and Computer Engineering        | AWD-003493    | NATIONAL SCIENCE FOUNDATION     | Close Out    | 10/1/2021 | 9/30/2024 | -4  | 220,000.00   | 259,313.00   | (39,313.00) Overspent  | Past-term |
| Electrical and Computer Engineering        | AWD-002648    | GEORGIA RESEARCH ALLIANCE/AT    | Close Out    | 8/4/2021  | 9/30/2024 | -4  | 49,995.00    | 50,521.57    | (970.75) Overspent     | Past-term |
| Electrical and Computer Engineering        | AWD-005791    | GEORGIA RESEARCH ALLIANCE/AT    | Close Out    | 1/16/2024 | 9/30/2024 | -4  | 25,000.00    | 25,140.73    | (140.73) Overspent     | Past-term |
| Georgia Electronics Design Center          | AWD-003618    | PHOTON SCIENCES INC/ALLEN, TX   | Close Out    | 4/1/2022  | 3/31/2024 | -10 | 12,226.16    | 19,226.16    | (7,000.00) Overspent   | Past-term |
| GT/Emory Biomedical Engineering            | AWD-003112    | UNIVERSITY OF ARIZONA/TUCSON,   | Close Out    | 9/30/2021 | 8/31/2024 | -5  | 304,518.00   | 368,628.43   | (95,936.91) Overspent  | Past-term |
| GT/Emory Biomedical Engineering            | AWD-001577    | NATIONAL SCIENCE FOUNDATION     | Close Out    | 10/1/2020 | 9/30/2024 | -4  | 349,009.00   | 349,791.04   | (782.04) Overspent     | Past-term |
| Industrial And Systems Engineering         | AWD-100783    | CARLOS AND MARGUERITE MASON     | Central Admi | 8/17/2015 | 6/30/2020 | -55 | 651,000.00   | 653,144.31   | (2,144.31) Overspent   | Past-term |
| Institute for Bioengineering & Bioscience  | AWD-004297    | EMORYUNIVERSITY/ATLANTA, GA     | Close Out    | 6/1/2022  | 5/31/2024 | -8  | 104,679.29   | 125,882.29   | (39,517.10) Overspent  |           |
|  |               |                                 |              |           |           |     |              |              | (359,272.14)           | 19        |



### NIH 15% Indirect Cost Rate Issue

As you may have heard NIH unilaterally issued a change to their allowable IDC rate to be charged by IHE to 15% which is much lower than our negotiated rate of 57.4%. Right now there is a TRO in place blocking implementation.

Until we have official guidance on the course of action, think of what changes you may have to make if this rule is kept in force.

IMHO we should all be wary of overspending on any Federal award past the current budget increment. Recall per 2CFR200 spending beyond the current budget period is not allowed until the next increment is awarded.



# **Project Accounting Updates**

- As we inch closer to May- please be mindful of students leaving and remove them from awards timely to prevent salary overpayments.
- Cost Share for FY25. Please review the cost share exception report as there are many awards not keeping pace with cost share. Now is the time to true up cost share expenses for this fiscal year.
- Run the SABER for the 90 day to end Awards so you can review and get them ready for closeout.
- Remind sub awardees to get invoices in timely and to provide cost share back-up if they have cost share requirements



# Carry Forward of Un-Obligated Budget Balances

- For some sponsors, notably NIH, the ability to carryforward unspent, unobligated budget into the next budget period is dependent on the award.
- There are 3 terms that you should be aware of and will be part of the award document. (NoA or other)
- 1. Carry forward is automatic no approval required.
- 2. Carry forward is prohibited.
- 3. Carry forward is restricted it needs prior sponsor approval in order to be included in next budget period.



# Carry Forward of Un-Obligated Budget Balances

- Budget that has been encumbered or obligated is not part of the carry forward balance.
- Grant lines should be set up for each budget period required, keep track of the carryforward (if any).
- •If approval is required, please reach out to sponsor as soon as budget period ends.
- Next slide is NIH Policy -please take time to read. Grant managers should always take the time to read the NoA or contract for important terms and conditions.



### Carry Forward of Un-Obligated Budget Balances

- 8.1.1.1 Carryover of Unobligated Balances from One Budget Period to Any Subsequent Budget Period
- Recipients should be aware that there is a difference between unliquidated obligations and unobligated balances. Unliquidatedobligations are commitments of the recipient and are considered to be obligations and, therefore, should not be reported as unobligated balances.
- The NoAwill include a term and condition to indicate the disposition of unobligated balances. The term and condition will state whether the recipient has automatic carryover authority, or if prior approvalis required by the NIH awarding IC. Note the authority to automatically carry over unobligated balances includes the authority to carryover from one competitive segment to another.
- Automatic carryover of unobligated balances applies to all awards except centers (P50, P60, P30, other), cooperative agreements (U), Kirschstein-NRSA institutional research training grants (T), non-Fast Track Phase I SBIR and STTR awards (R43 and R41), clinical trials (regardless of activity code), and awards to individuals. For these grants, carryover of unobligated balances requires NIH awarding ICprior approvalunless otherwise noted in the NoA. Other awards may be excluded from this authority through a specific term or condition in the NoA.
- For awards under SNAP (see Administrative Requirements-Monitoring-Reporting-Streamlined Non-Competing Award Processfor applicability), funds are automatically carried over to the subsequent budget period. However, the recipient will be required to indicate, as part of the grant's progress report, whether any estimated unobligated balance (including prior-year carryover) is expected to be greater than 25 percent of the current year's total approved budget. The total approved budget amount includes current year and any carryover from prior years of the project period. If the unobligated balance is greater than 25 percent of the total approved budget, the recipient must provide an explanation and indicate plans for expenditure of those funds within the current budget year.
- For awards that require an annual FFR, the amount to be carried over must be specified under item 12, "Remarks."
- For both SNAP and non-SNAP, when a recipient reports a balance of unobligated funds in excess of 25 percent of the total amount awarded for the budget period, plus any approved carryover of funds from a prior year(s), the GMO will review the circumstances resulting in the balance to ensure that these funds are necessary to complete the project, and may request additional information from the recipient, including a revised budget, as part of the review.
- If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset NIH funding for a subsequent budget period, or use a combination of these actions. The GMO also may indicate whether the balance may be carried forward to a budget period other than the succeeding one. The GMO's decision about the disposition of the reported unobligated balance will be reflected in the terms and conditions of the NoA.
- All Federal agencies are required by 31 U.S.C. §1552(a) to close fixed year appropriation accounts and cancel any remaining balances by September 30 of the fifth fiscal yearafter the year of availability, unless otherwise authorized by Congress. In order for NIH to meet its obligation to close these accounts and cancel any remaining balances by September 30, recipients must report disbursements on the FFR no later than August 31 of the fifth fiscal year after the year of availability. At the end of five years, the funds are cancelled and returned to the Treasury. This provision may limit the availability of funds for carryover.



# **Project Accounting Updates**

### **Douglas Feller**

Financial Manager, Project Accounting



- New Awards/Award Modifications
  - Analyst check "Extract Awards" workday report
  - Updates hourly via CIS to Workday integration
    - AWD number is automatically generated
  - G&C Analyst activates the award based on CIS information
    - Grant Lines
    - Budget
    - Billing Schedule
    - Roles



- Workday Requests
  - Request New Award Lines/Grant
    - Subawards, Cost Share, Collaborating PI, etc
  - Change Grant Attributes
    - Grant Manager, Date, Grant line status
  - Request Cash Transfer
    - Membership dues to pooled AWD worktag



- Other Inbox Actions
  - Journal Entry Approvals
  - Accounting Adjustments Approvals
  - Checking the allowability per Federal Policy and GT Policy
  - ie, over 90 days, detailed description of why the cost transfer is needed



- Service Now
  - Prior Year Salary Cost Transfers
    - Monthly ECD, Cost Transfer Form, signed and revised ASR
  - Fabricated Equipment
    - Completed by Property Control first
  - General Questions
    - Checking the allowability per Federal Policy and GT Policy
  - Mass Role Edits



- Docusign
  - Georgia Tech Cost Share Certification Form via Docusign
    - Third Party External cost share
  - PI Fixed Price Close Out Certification For via Docusign
  - Forms can be found at grants.gatech.edu under the "Reports and Form" tab



#### Email

- If you have general questions, you can always email the analyst assigned to your department
- Analyst can be found by searching the award and selecting the "Additional Reports Tab"
- Tab shows the analyst and billing & reporting employees assigned to the award/grants



# **Cost Accounting Updates**

#### **Jonathon Jeffries**

**Director - Cost Accounting** 



#### 2025 NIH Salary Cap

#### https://grants.nih.gov/grants/guide/notice-files/NOT-OD-25-054.html

Issued by

NATIONAL INSTITUTES OF HEALTH (NIH)

Purpose

The Department of Health and Human Services (HHS), including National Institutes of Health (NIH), operates under the American Relief Act, 2025 (<u>Public Law 118-84</u>) signed by President Biden on December 21, 2024. **This Act (CR) continues government operations** through March 14, 2025, at the Fiscal Year (FY) 2024 enacted level, with no reduction.

Consistent with NIH practices during FYs 2006 - 2024, NIH Institutes and/or Centers may, at their discretion, issue non-competing research grant awards at a level below that indicated on the most recent Notice of Award. Upward adjustments to awarded levels will be considered after FY 2025 appropriations are enacted, but NIH expects institutions to monitor their expenditures carefully during this period. All legislative mandates that were in effect in FY 2024 (see NOT-OD-24-110) remain in effect under this CR, as well as the salary limitation set at Executive Level II of the Federal Pay Scale (see NOT-OD-24-057) and the Ruth L. Kirschstein National Research Service Award predoctoral and postdoctoral stipend levels and tuition/fees as described in NOT-OD-24-104.

Inquiries

Please direct all inquiries to:

Questions regarding adjustments applied to individual grant awards may be directed to the Grants Management Specialist identified in the Notice of Award.



# NIH Salary Cap Management

- NIH Salary Cap Analysis were distributed on February 14th
  - Report shows over the cap amount requiring a cost share
  - Moving amount to a non-linked worktag does not fix the issue
  - Exceptions must be cleared via Commitment Accounting by EDR
  - Please process timely and reach out with concerns
  - Please enter Summer Pay so we can get an accurate calculated
  - If Award involved salary split among cost centers, please be proactive and work with the other unit
- To Request linked NIH <u>Cost Share</u> Grant Submit a request via Workday



# Summer Pay Guidelines

- Academic-year faculty are eligible to earn up to 33.33% of their academic-year salary, effective for work performed between May 15 and August 15
- Georgia Tech is <u>required</u> to maintain a central record of all summer assignments in the form of an offer letter and/or the Summer Pay Form. These agreements must be signed by both the supervisor/school chair and the faculty member
  - Ensure a signed Summer Pay Form or offer letter (in cases where there is an offer letter that covers 100% of their summer assignment) is on file in GT-TRACS with all required signature(s).
  - Key payments into OneUSG's Summer Pay Panel.
  - Each unit <u>must</u> develop a process, that includes a second person verifying that all entries match the most recent signed agreement before summer pay entry deadline each month.
  - Upload agreements into an "other" package in GT-TRACS. These packages do not need to be routed to the Institute level.

### <u>Summary Pay Guidelines</u>

 Summer Pay Form requires signature of Faculty Member and School Chair along with certification of the following:

"I certify that only my personal effort related directly to the research award (such as research, writing progress reports, attending research-related conferences and/or holding research meetings) will be charged to a grant. I certify that no effort expended on research awards during the academic year is being charged as summer salary and that effort has been properly charged in the month(s) expended. I attest that I understand the summer salary limits and that the above detail of my planned activities is listed to the best of my knowledge at this time. If at a later date my summer plans change, I will complete a new request form.

 Summer Pay cannot be banked from the Academic Year and certification indicates the work will be performed during the summer months



## <u>Summary Pay Guidelines</u>

#### SUMMER SCHOOL APPOINTMENTS

The summer pay panels in the OneUSG Connect system opened on Wednesday, January 29, 2025, to capture salary information for regular faculty working summer semester. The summer panel for the May pay period will close Monday, May 19, 2025, at 5pm. The summer pay panel for the June pay period will close Monday, June 16, 2025, at 5pm.

- Avoid late pays that will require future compliance reviews
- Request an Advance Project Number if needed; do not delay payment
- Summer Pay impacts our NIH Salary Cap calculation so please reach out to faculty member and enter as soon as possible
- Guidelines for Summer Pay (https://faculty.gatech.edu/resources-faculty-affairs-administrators/compensation)



### Late Cost Transfers

- Late Cost Transfers that involve Sponsored Award do require additional support but <u>MUST</u> be completed if charges are discovered that were inappropriately posted to the sponsored award
- If discovered do not delay in removing the charge; it must be completed promptly



## **Compliance Updates**

**Charles H. Derricotte III** 

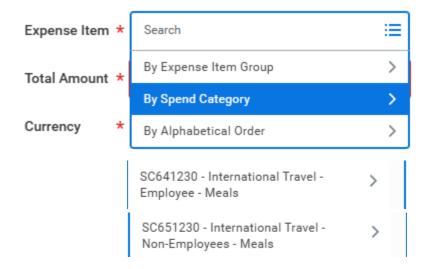
Financial Compliance Program Manager



## **Quick Hits**

- Cost Transfers onto sponsored worktags are not acceptable under the following circumstances:
  - To correct deficiencies caused by overruns
  - To avoid restrictions imposed by law or by the terms/conditions of the sponsored award
  - To temporarily place charges which will subsequently be transferred elsewhere
  - Cannot transfer costs to worktags that are overrun

 Pay attention to meals categories when completing expense reports









# Unexpected Repair is Needed





# Who is responsible for this cost?

- What tasks were being done when machine(s) broke down?
  - General Research in a class setting
  - Research for the University
  - Research for a Sponsored
     Project





## Buckets that cover Repairs & Maintenance - 715100

# Accumulated F&A recovered by departments

- <u>Facilities</u> and administrative (F&A) costs are incurred in conducting or supporting research and service, but they <u>cannot be readily</u> <u>identified as benefiting particular research or</u> <u>service projects</u>.
- Plant operation and maintenance: utilities, janitorial services, <u>routine maintenance and</u> <u>repairs</u>, etc.

# Direct charges to Sponsored Projects – 2CFR 200.452 Maintenance and Repair costs.

Costs incurred for utilities, insurance, security, necessary maintenance, janitorial services, repair, or upkeep of buildings and equipment (including Federal property unless otherwise provided for) which neither add to the permanent value of the property nor appreciably prolong its intended life, but keep it in an efficient operating condition, are allowable.



# Scenario 1: Repair is related to Sponsor owned Equipment included on project.

#### **Risk Level: Low**

- Charge <u>should be</u> allowable to sponsor
- Should be applicable charge per 2CFR200.452 for Maintenance and Repair Costs.

#### **Best Practices**

- Review terms and conditions for sponsor to ensure prior approval is not required for this costs.
- Fully document in Workday how repair is associated with sponsor owned equipment.
  - Include in Line Memo
  - Internal Memo
  - Attaching a word document from P.I or other key personnel detailing how repair connects to equipment.



# Scenario 2: Repair is related to GT owned Equipment that supports deliverables on project. (Budget Included)

#### **Risk Level: Moderate**

- Charge <u>can be</u> allowable to sponsor
- <u>Can be</u> applicable charge per 2CFR200.452 for Maintenance and Repair Costs.
- Applicable if costs for repairs are included in budget justification
- Applicable if repairs clause is included in award document

#### **Best Practices**

- If repairs are not included in justification or award document, then obtain approval from sponsor (especially if significant)
- Fully document in Workday how repair is associated with GT owned equipment. Tie into project deliverable to the equipment being repaired.
  - Include in Line Memo
  - Internal Memo
  - Attaching a word document from P.I or other key personnel detailing how repair connects to equipment.
  - Attach sponsor approval email



# Scenario 3: Repair is related to GT owned Equipment that supports deliverables on project. (Budget Not Included)

#### Risk Level: High

- Charge <u>may be</u> allowable to sponsor
- May be applicable charge per 2CFR200.452 for Maintenance and Repair Costs.
- May be applicable if costs for repairs are included in budget justification
- May be applicable if repairs clause is included in award document
- Sponsor <u>may question</u> whether they are responsible for repair

#### **Best Practices**

- If repairs are not included in justification or award document, then obtain approval from sponsor (especially if significant)
- Fully document in Workday how repair is associated with sponsor owned equipment.
  - Include in Line Memo
  - Internal Memo
  - Attaching a word document from P.I or other key personnel detailing how repair connects to equipment.
  - Attach sponsor approval email



### Other Considerations

#### **Review the Costs**

- Ensure accuracy of ledger account?
  - Is this a major repair applicable to 2 CFR 200?
  - Replacing a part? More inline with 714100 Material and Supplies
- Remove any unnecessary communications from email that are not relevant to costs
- Explanation for repair should come from Principal Investigator or Key Personnel.
- Review these expenditures when you review your other equipment expenditures

#### **Other Helpful Tools**

- Property Control has introduced a new Workday report called "Find POs Needing an Asset Spend Category by Organization – CR." This report helps identify equipment purchases made with incorrect spend categories, ensuring that unrecorded assets are properly registered.
- As of Dec. 2024, if a requisition exceeds \$3,000 and doesn't use an asset spend category, an alert will prompt the initiator to review.



# Access – Attaching Documentation in Workday (Journal Entries)

# Do not worry, here are step by step instructions for uploading attachments into Workday.

- 1. Type the Operational Transaction into the search bar.
- 2. After the search returns a result, you will see "Operational Transaction Number: JE-XXXXXX". Hover your mouse over Journal and you will see a small oval shaped icon (with four dots) on the right side of the transaction.
- 3. Single click on the oval shaped icon, which will bring up a window with information about the transaction. On the far left of this window, is an "Actions" section. Hover over "Journal", which will bring up another small window. Select "Add Attachment".
- 4. Scroll down to the appropriate section and upload the attachment.



Did you forget to upload key justification to your Journal Entry?





## Access – Grant Manager(s)

- Should have access to add supporting documents in Workday
- If not, please submit a ServiceNow ticket and state the need for access
- Remember:
  - Conditions of repairs & maintenance (F&A 2CFR200)
  - Consider the example scenarios when making decisions on charging sponsored projects
  - Continue to review R&M quarterly with other expenditures to ensure:
     Allowability, Compliance, and Supporting Documentation



# **Workday Reporting Updates**

#### **Neli Tranakiev**

**ERP Application Support Analyst II** 



### G&C Month-end Close Review

- In a series of Latest Buzz sessions, we will introduce the G&C Month-end closing process:
  - 1. Preparation for the Month-end Close customer invoice reviews
  - 2. Month-end Closing process steps (planned for April's Latest Buzz)
  - 3. G&C Month-end Adjustment Journals (planned for May's Latest Buzz)
- What is happening at Month-end Campus Central Offices, Controller's office leads close Workday Financials for the month of the FY, close ledger (two accounting period months open at the same time for few days).
- What is the G&C Accounting part prepare and sent GTRC monthly invoice, review data and request to close customer accounts, request allocations, adjustment journals.
- How do we prepare for month-end ensure the data consistency from a system standpoint so that all automated WD processes will work as expected and appropriate accounting records will be created.

On the last day of each month Workday Integration runs and creates customer invoice adjustments (reversal invoices) and marks "paid" all approved and unpaid (at that time) GTRC invoices.

Data inconsistencies and issues can lead to integration errors and inaccuracies in the Workday financial records and accounting, and for generated future reports, analysis, and insights.





## G&C Month-end Close Review - Preparation

As a preparation for the Month-end close we perform **Customer Invoice reviews** – review for data validity and integrity, not if appropriate and not the content, or amount. We check and assess to determine compliance with specifications, rules, and requirements.

We currently run a report, and review the invoice attributes and parameters based on the award set up utilizing a check list:

- Review condition
- Report Prompts
- Report Results Filters
- Look for rules
- Goal and Exceptions
- Note and who to contact

| During the month                           | Run Workday report: G&C Find (   | Customer Invoices for Company - Mor  |  |   |   |  |  |
|--|--|--|--|---|---|--|--|
| Review                                     | Report Prompts*  | Report Results Filters   | Look for   | Goal  | Note  |  |  |
| LOC type invoices Unpaid/Partially<br>Paid | Invoice Status: "Approved";<br>Invoice Type: "LOC Draw";<br>Invoice Date on/after*: [first<br>day of the month]; Payment<br>Status: "Unpaid", "Partially |  | Email report to Mary a week before<br>month end. Pivot by customer,<br>invoice date. | There should be no records on this report on the last day of the month! All LOC type invoices should be processed (ultimately paid) or cancelled                            | Email report to Mary 5-7 business days befor<br>month-end and again 2 days before month-<br>end (or upon request) until cleared |  |  |
| Contract Entity                            | Invoice Status: "Approved";<br>Invoice Date on/after*: [first<br>day of the month]; Payment<br>Status: "Unpaid", "Partially<br>Paid"                     |  | GTARC  | GTARC awards are not billed by<br>G&C. There were some instances<br>when G&C bills for dual entity<br>awards but the Contract Entity<br>should still be set to GTRC or GIT. | Contact Doug for such awards/invoices.  |  |  |
| Revenue Category for Contract<br>Entity    | Invoice Status: "Approved";<br>Invoice Date on/after*: [first  | Filter Contract Entity: is "GIT", then check if all Revenue Categories are |  | RC for GTRC cannot be RC421101,<br>RC422101, RC423102, RC424101   |   |  |  |
|  |  |  | Billing<br>Schedule  | Billing Schedule  |   |  |  |

| Invoice Type                           | Invoice Date | Invoice<br>Creation<br>Date | Invoice<br>Created<br>By |        | nt D     |          | rency I | Due Date   | Payment<br>Terms | Payment<br>Status | Payment<br>Type | Award       | Award ID   | Award Groups        | Award Type  | Revenue Category | Billing Schedule | Schedule<br>Payment<br>Type | Billing Schedule<br>Type | Billing<br>Schedule<br>Invoice Type | Billing<br>Schedule<br>Transact Payment<br>Billing Ty Type | Contract Entity | ent is GIT contract entit |
|--|--------------|-----------------------------|--------------------------|--------|----------|----------|---------|------------|------------------|-------------------|-----------------|-------------|------------|---------------------|-------------|------------------|------------------|-----------------------------|--------------------------|-------------------------------------|--|-----------------|---------------------------|
| G&C GTRC Standard Certification Requir | 02/10/2025   | 02/10/2025                  | sharri                   | 37,833 | .42 37,  | 833 USI  | 0       | 02/10/2025 | Immediate        | Unpaid            |                 | AWD-001621_ | AWD-001621 | Billing Portfolio 3 | Contract    | RC421100 - Fede  | BILLING_SCHEDUL  |                             | Standard                 | G&C GTRC S_                         | Yes  | GTRC            | e type                    |
| G&C GTRC Standard Certification Requir | 09/25/2024   | 02/10/2025                  | sharri                   | 227,07 | 6.01 227 | 7,07 USI | 0 0     | 09/25/2024 | Immediate        | Unpaid            |                 | AWD-004404_ | AWD-004404 | Billing Portfolio 3 | Contract    | RC421100 - Fede  | BILLING_SCHEDUL  |                             | Standard                 | G&C GTRC S                          |  | GTRC            |                           |
| G&C GTRC Standard Certification Requir | 02/10/2025   | 02/10/2025                  | sharri                   | 57,803 | .25 57,  | 803 USI  | 0       | 02/10/2025 | Immediate        | Unpaid            |                 | AWD-004704_ | AWD-004704 | Billing Portfolio 3 | Contract    | RC421100 - Fede_ | BILLING_SCHEDUL  |                             | Standard                 | G&C GTRC S                          | Yes  | GTRC            | LOC invoice               |
| G&C GTRC Standard Certification Requir | 02/10/2025   | 02/10/2025                  | tfedri                   | 18,190 | .00 18,  | 190 USI  | 0       | 02/10/2025 | Immediate        | Unpaid            |                 | AWD-006594_ | AWD-006594 | Billing Portfolio 6 | Task Order  | RC424100 - Priva | BILLING_SCHEDUL  |                             | Standard                 | G&C GTRC S                          |  | GTRC            |                           |
| G&C GTRC Standard Certification Requir | 02/10/2025   | 02/10/2025                  | tfedri                   | 54,000 | .00 54,  | 000 US   | 0 0     | 02/10/2025 | Immediate        | Unpaid            |                 | AWD-006739_ | AWD-006739 | Billing Portfolio 6 | Task Order  | RC424100 - Priva | BILLING_SCHEDUL  |                             | Standard                 | G&C GTRC S_                         |  | GTRC            |                           |
| G&C GTRC Standard Certification Requir | 02/10/2025   | 02/10/2025                  | cjack                    | 5,020. | 48 5,0   | 20.4 USI | 0       | 02/10/2025 | Immediate        | Unpaid            |                 | AWD-003276_ | AWD-003276 | Billing Portfolio 4 | Subcontract | RC421100 - Fede_ | BILLING_SCHEDUL  |                             | Standard                 | G&C GTRC S                          | Yes  | GTRC            |                           |
| G&C LOC Draw                           | 02/10/2025   | 02/10/2025                  | ibell6                   | (24.2  | 1) (24   | 21) USI  | 0 0     | 02/10/2025 | Immediate        | Unpaid            |                 | AWD-002655_ | AWD-002655 | Billing Portfol     | Cooperative | RC421100 - Fede  | BILLING_SCHEDUL  |                             | Letter of Credit         | G&C LOC Dr_                         | Yes LoC Wire   | GTRC            |                           |

Working on developing a Workday Worksheet to automate sorting/filtering and some checks.



## G&C Month-end Close – Customer Invoice Review

Customer Invoice Review - based on WD G&C Find Customer Invoices for Company - Month End Close report

Invoice attributes reviewed:

- Contracting Entity related specifics: GTRC vs GIT (G&C Accounting does not bill GTARC awards)
  - GIT payment recorded by department; GTRC invoices (except Letter of Credit) are adjusted/reversed and marked "paid" by the system on the last day of the month (regardless of the actual sponsor payment status or receipt date);
  - GTRC awards only journal lines triggered by the invoice creation and payment affect the balance of memo account (954100:Grants Revenue/Offset Memo Account).
- Revenue Category (RC) and Invoice type based on award contracting entity.
  - Invoices for GIT awards cannot have GTRC specific RCs or invoice types and vv. (RC421100 vs RC421101, G&C GIT or G&C GTRC Standard Certification Required)
- Missing invoice attributes award number, invoice type, invoice status, etc.
- Letter of Credit (LOC) Invoice type, LOC Payment Type
  - Check the Payment status by the month end the draws must be completed and the Payment status must be "Paid" (for all approved G&C LOC draw type invoices)
  - Invoice Payment Type must be "LOC Wire" for G&C LOC draw type invoices
- Cancelled past periods GTRC invoices must cancel the corresponding integration created adjustment ("reversal") invoice
- Invoice date past term (created in the current month with a past period date. Invoice date in the future
- Payment Status GTRC "Paid" only for G&C LOC Draw Type invoices (exceptions GTARC and GTRC monthly invoices).



# **Training Updates**

### **Rob Roy**

Director of BOR Sponsored Programs



## Upcoming Live/Synchronous Classes

#### **Saba Quest LMS** – Sign in with GT credentials and register!

Offered virtually via Zoom, unless otherwise noted

#### March

Mar. 10 2 CFR 200 Workshop (Part 2) 10:00am – 12:00pm Mar. 18
Internal Controls Workshop (Part 2)
1:00pm – 3:00pm

## **April**

April 2

Pre-Award Activities

1:00pm - 3:00pm

April 8

Post-Award Activities

10:00am - 12:00pm

April 9

Advanced Topics: Budgeting
1:00pm – 3:30pm

April 15
Mentor Panel Discussion
& Networking
2:00pm - 3:30pm (hybrid)

April 17

Advanced Topics:

Rethinking the Status Quo

10:00am – 12:00pm

April 21
Advanced Topics: Effort
10:00am – 12:00pm

April 22

Advanced Topics:

Allowable & Allocable

1:00pm - 3:00pm

April 23
Advanced Topics: Salary
1:00pm – 3:00pm

# Current Professional Development Opportunities

**Saba Quest LMS** – Sign in with GT credentials and register!

Other courses have been published to the LMS – Check out the Calendar & Learning Catalog!

## ADDITIONAL SELF-PACED / ON-DEMAND COURSES

- Introduction to the Research Enterprise at GT
- What are GTRC and GTARC?
- Fun with the FAR
- Dfun with the DFARS
- NCURA: AI in Research Administration: Unlocking Efficiency and Innovation
- NCURA: Avoid "Returned without Review...." An In-depth Look at Agency RFPs
- NIH Data Management & Sharing Policy Budgeting/Application Tips (NCURA)
- Managing SBIR/STTR Projects (NCURA)
- NIH Proposal Preparation & Review Tips
- NIH F Series--Fellowship Programs
- NIH Fundamentals (NCURA)
- NSF Fundamentals (NCURA)

- NSF Proposal Preparation & Review Tips
- NSPM-33 Compliance (NCURA)
- Advanced Research Projects Agency for Health (ARPA-H):
  - Introduction and Q&A
  - Budget Workshop
  - Terms & Conditions Workshop
- Service Centers and Best Practices
- Specialized Service Agreements
- Subawards Request, Monitor, Risk
- Effort Reporting
- Contract Information Systems (CIS)
- Cost Share
- Cost Transfers
- Pivot: Finding Funding
- ORCID iD

## GT Certification Contact Hours & CEU credit



Approved by RACC to use for your CRA, CPRA, and CFRA recertification hours!





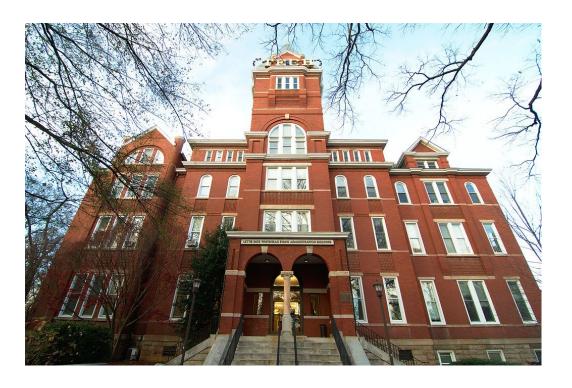






## THANK YOU!





61



